



**ANNUAL PROCUREMENT PLAN (FY: 2023-2024)**  
(GOODS, WORKS & SERVICES)

Ministry/Division : Ministry of Finance  
 Agency : Office of the Comptroller & Auditor General of Bangladesh  
 Procuring Entity Name & Code : Office of the Comptroller & Auditor General of Bangladesh Code: 11001  
 Project/Programme Name & Code :

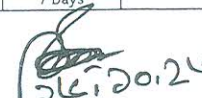
Package No.	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract of Approving Authority	Source of Funds	Estd. Cost in Million Tk.	Time Code for Process	Invite Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract	Remarks								
1	2	3	4	5	6	7	8	10	11	12	13	14	15	16	17	18	19								
PG-1	Cleaning and Washing Items- Detergent, Soap, Hand wash, odonil, Herpic, Toilet tissue. Naptholin ect	No.	Encloser List -I	OTM/ RFQM/ DPM	HOPE	GOB	1.1	Planned Dates for RFQM	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23											
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days										
								Actual Dates																	
								Planned Dates for RFQM	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23											
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days										
								Actual Dates																	
								Planned Dates for RFQM	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24											
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days										
								Actual Dates																	
								Planned Dates for RFQM	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24											
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days										
								Actual Dates																	
PG-02	Books & Periodicals	No.	As per requirement	RFQM/ DPM	HOPE	GOB	0.578	Planned Dates for RFQM	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23										
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days										
								Actual Dates																	
								Planned Dates for DPM																	
								Revision Dates																	
								Actual Dates																	
								Planned Dates for RFQM	May-24	May-24	May-24	May-24	May-24	May-24											
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days										
								Actual Dates																	
								Planned Dates for RFQM																	
								Revision Dates																	
								Actual Dates																	
PG-03	Publication	No.	AS per requirement	RFQM/ DPM	HOPE	GOB	1	Planned Dates for OTM	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23										
								Revision Dates		22 Days	00 Days	01 Days	08 Days	02 Days	33 Days										
								Actual Dates																	
								Planned Dates for RFQM	Jan-24	Jan-24	Jan-24	Jan-24	Jan-24	Jan-24											
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days										
								Actual Dates																	
								Planned Dates for DPM																	
								Revision Dates																	
								Actual Dates																	
								Planned Dates for RFQM																	
								Revision Dates																	
								Actual Dates																	

  
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PG-04	Labor (irregular) wages			DPM (SSS)	HOPE	GOB	1.1	Planned Dates For DPM																			
								Revision Dates																			
								Actual Dates																			
PG-05	Recruitemnt		As per requirement	DPM (SSS)	HOPE	GOB	50.6	Planned Dates For DPM																			
								Revision Dates																			
								Actual Dates																			
PG-06	Computer Consumables- Printer Toner and Photocopy Toner	No.	Encloser List -II	OTM/ RFQM/ DPM	HOPE	GOB	2.2	Planned Dates For RFQM	Aug-23	Aug-23	Aug-23	Aug-23	Aug-23	Aug-23													
								Revision Dates		7 Days	3 Days	04 Days	7 Days				21 Days										
								Actual Dates																			
								Planned Dates For RFQM	Nov-23	Nov-23	Nov-23	Nov-23	Nov-23	Nov-23	Nov-23												
								Revision Dates		7 Days	3 Days	04 Days	7 Days												21 Days		
								Actual Dates																			
								Planned Dates For OTM	Feb-24	Feb-24	Feb-24	Feb-24	Feb-24	Feb-24	Feb-24												
								Revision Dates		22 Days	00 Days	01 Days	08 Days	02 Days												33 Days	
								Actual Dates																			
								Planned Dates For RFQM	May-24	May-24	May-24	May-24	May-24	May-24	May-24												
								Revision Dates		7 Days	3 Days	04 Days	7 Days													21 Days	
								Actual Dates																			
Planned Dates For DPM																											
Revision Dates																											
Actual Dates																											
PG-07	Printing and Binding: Annual Activity Report CAG, News and Others. CAG News, Envelop-A4, Envelop-Legal	No.	Encloser List -III	OTM/ RFQM/ DPM	HOPE	GOB	1.733	Planned Dates For RFQM	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23													
								Revision Dates		7 Days	3 Days	04 Days	7 Days				21 Days										
								Actual Dates																			
								Planned Dates For RFQM	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23												
								Revision Dates		7 Days	3 Days	04 Days	7 Days													21 Days	
								Actual Dates																			
								Planned Dates For RFQM	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24												
								Revision Dates		22 Days	00 Days	01 Days	08 Days	02 Days												33 Days	
								Actual Dates																			
								Planned Dates For RFQM	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24												
								Revision Dates		22 Days	00 Days	01 Days	08 Days	02 Days												33 Days	
								Actual Dates																			
PG-08	Stamps and seals	No.	As per requirement	DPM (DCP)	HOPE	GOB	0.44	Planned Dates DPM																			
								Revision																			
								Actual Dates																			
PG-09	Office Stationery: Stationary Item	No.	Encloser List -IV	OTM/ RFQM/ DPM	HOPE	GOB	6.82	Planned Dates For RFQM	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23													
								Revision Dates		7 Days	3 Days	04 Days	7 Days				21 Days										
								Actual Dates																			
								Planned Dates For RFQM	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23												
								Revision Dates		7 Days	3 Days	04 Days	7 Days												21 Days		
								Actual Dates																			
Planned Dates For RFQM	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24																				
Revision Dates		7 Days	3 Days	04 Days	7 Days													21 Days									

  
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								Actual Dates											
								Planned Dates For RFQM	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24					
								Revision Dates		7 Days	3 Days	04 Days	7 Days			21 Days			
								Actual Dates											
								Planned Dates DPM											
								Revision											
								Actual Dates											
								Planned Dates For RFQM	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23					
								Revision Dates		7 Days	3 Days	04 Days	7 Days			21 Days			
								Actual Dates											
								Planned Dates For RFQM	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23					
								Revision Dates		7 Days	3 Days	04 Days	7 Days			21 Days			
								Actual Dates											
								Planned Dates For RFQM	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24					
								Revision		7 Days	3 Days	04 Days	7 Days			21 Days			
								Actual Dates											
PG-10	Consumable items : Cap, Prish, Joge. Plate, Half Plate, Mog, Medicine Ect	-	Encloser List-V	OTM/ RFQM/ DPM	HOPE	GOB	1.21	Planned Dates DPM											
PG-11	Ceremonies/Festivals	-	As per requirement	DPM (SSS/STD-PF5)	HOPE	GOB	7.507	Revision Dates											
PG-12	Repair and maintenance: Furniture	No.	As per requirement	RFQM/DPM	HOPE	GOB	0.605	Actual Dates											
PG-13	Repair and maintenance: Computer and other Accessories.	No.	As per requirement	RFQM/DPM	HOPE	GOB	0.66	Planned Dates For RFQM	Feb-24	Feb-24	Feb-24	Feb-24	Feb-24	Feb-24					
PG-14	Other Machineries and equipment Repair and maintenance	No.	As per requirement	RFQM/DPM	HOPE	GOB	0.55	Revision Dates		7 Days	3 Days	04 Days	7 Days			21 Days			
								Actual Dates											
								Planned Dates For RFQM	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24					
								Revision Dates		7 Days	3 Days	04 Days	7 Days			21 Days			
								Actual Dates											
								Planned Dates For RFQM	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24					
								Revision Dates		7 Days	3 Days	04 Days	7 Days			21 Days			
								Actual Dates											
								Planned Dates DPM											
								Revision											
								Actual Dates											
								Planned Dates For RFQM	Jan-24	Jan-24	Jan-24	Jan-24	Jan-24	Jan-24					
								Revision Dates		7 Days	3 Days	04 Days	7 Days			21 Days			
								Actual Dates											
								Planned Dates For RFQM	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23					
								Revision Dates		7 Days	3 Days	04 Days	7 Days			21 Days			

  
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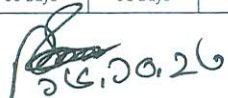
PG-15	Non-residential Buildings Repair and maintenance	No.	As per requirement	OTM/ RFQM/ DPM	HOPE	GOB	6.93	Actual Dates											
								Planned Dates For RFQM	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23					
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days				
								Actual Dates											
								Planned Dates For RFQM	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24					
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days				
								Actual Dates											
								Planned Dates For DPM											
								Revision Dates											
								Actual Dates											
								Planned Dates for OTM	Apr-24	Apr-24	Apr-24	Apr-24	Apr-24	Apr-24					
								Revision Dates		22 Days	00 Days	01 Days	08 Days	02 Days	33 Days				
Actual Dates																			
Planned Dates for RFQ	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24													
Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days												
Actual Dates																			
Planned Dates For RFQM	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23													
Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days												
Actual Dates																			
Planned Dates For RFQM	Jan-24	Jan-24	Jan-24	Jan-24	Jan-24	Jan-24													
Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days												
Actual Dates																			
Planned Dates DPM																			
Revision Dates																			
Actual Dates																			
Planned Dates For RFQM	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23													
Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days												
Actual Dates																			
Planned Dates For RFQM	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23													
Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days												
Actual Dates																			
Planned Dates For RFQM	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24													
Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days												
Actual Dates																			
Planned Dates For RFQM	May-24	May-24	May-24	May-24	May-24	May-24													
Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days												
Actual Dates																			
Planned Dates for OTM	May-24	May-24	May-24	May-24	May-24	May-24													
Revision Dates		22 Days	00 Days	01 Days	08 Days	02 Days	33 Days												
Actual Dates																			
Planned Dates DPM																			
Revision Dates																			
Actual Dates																			

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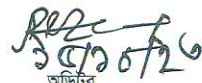
PG-18	ICT Equipments		Encloser List -VI	DPM	HOPE	GOB	3	Planned Dates for RFQ	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23			
								Revision		7 Days	3 Days	04 Days	7 Days		21 Days		
								Actual Dates									
								Planned Dates for OTM	Jan-24	Jan-24	Jan-24	Jan-24	Jan-24	Jan-24			
								Revision Dates		22 Days	00 Days	01 Days	08 Days	02 Days	33 Days		
								Actual Dates									
								Planned Dates DPM									
Revision Dates																	
Actual Dates																	
PG-19	Computer and accessories: Computer, Monitor, Printer, Scanner, Fax Machine and other Computer Accessories.	No.	Encloser List -VII	OTM/ RFQM/ DPM	HOPE	GOB	3	Planned Dates for RFQM	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23			
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days		
								Actual Dates									
								Planned Dates for OTM	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23			
								Revision Dates		22 Days	00 Days	01 Days	08 Days	02 Days	33 Days		
								Actual Dates									
								Planned Dates for RFQM	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24			
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days		
								Actual Dates									
								Planned Dates for RFQM	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24			
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days		
								Actual Dates									
								Planned Dates DPM									
								Revision Dates									
Actual Dates																	
PG-20	Telecommunication equipments	No.	Encloser List -VIII	RFQM/DPM	HOPE	GOB	0.6	Planned Dates for RFQM	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23			
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days		
								Actual Dates									
								Planned Dates DPM									
								Revision Dates									
Actual Dates																	
PG-21	Others Electrical Equipment	No.		OTM	HOPE	GOB	30	Planned Dates	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23			
								Revision		22 Days	00 Days	01 Days	08 Days	02 Days	33 Days		
								Actual Dates									
								Planned Dates	Apr-24	Apr-24	Apr-24	Apr-24	Apr-24	Apr-24			
								Revision		22 Days	00 Days	01 Days	08 Days	02 Days	33 Days		
Actual Dates																	
								Planned Dates for RFQM	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23			
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days		
								Actual Dates									
								Planned Dates for OTM	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23			
								Revision Dates		22 Days	00 Days	01 Days	08 Days	02 Days	33 Days		
Actual Dates																	


  
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PG-22	Office Equipment	No.	Encloser List -IX	OTM/ RFQM/ DPM	HOPE	GOB	3	Planned Dates for RFQM	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24			
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days			
								Actual Dates										
								Planned Dates for RFQM	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24	Jun-24			
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days			
								Actual Dates										
								Planned Dates DPM										
								Revision Dates										
								Actual Dates										
PG-23	Furniture: Sofa set, Chair, Table, Computer Table Other Furniture Item.	No.	Encloser List -X	OTM/ RFQM/ DPM	HOPE	GOB	3.5	Planned Dates for OTM	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23			
								Revision Dates		22 Days	00 Days	01 Days	08 Days	02 Days	33 Days			
								Actual Dates										
								Planned Dates for OTM	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23			
								Revision Dates		22 Days	00 Days	01 Days	08 Days	02 Days	33 Days			
								Actual Dates										
								Planned Dates for RFQM	Jan-24	Jan-24	Jan-24	Jan-24	Jan-24	Jan-24	Jan-24			
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days			
								Actual Dates										
								Planned Dates for RFQM	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24			
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days			
								Actual Dates										
								Planned Dates for RFQM	Apr-24	Apr-24	Apr-24	Apr-24	Apr-24	Apr-24	Apr-24			
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days			
								Actual Dates										
								Planned Dates for RFQM	May-24	May-24	May-24	May-24	May-24	May-24	May-24			
								Revision Dates		7 Days	3 Days	04 Days	7 Days		21 Days			
								Actual Dates										
								Planned Dates DPM										
								Revision Dates										
								Actual Dates										
PG-24	Other Machineries and Equipment	No.	As per requirement	OTM/ DPM	HOPE	GOB	40.6	Planned Dates for OTM	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23	Oct-23			
								Revision Dates		22 Days	00 Days	01 Days	08 Days	02 Days	33 Days			
								Actual Dates										
								Planned Dates for OTM	Jan-24	Jan-24	Jan-24	Jan-24	Jan-24	Jan-24	Jan-24			
								Revision Dates		22 Days	00 Days	01 Days	08 Days	02 Days	33 Days			
								Actual Dates										
								Planned Dates DPM										
								Revision Dates										
								Actual Dates										
								Planned Dates for OTM	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23	Dec-23			
								Revision		22 Days	00 Days	01 Days	08 Days	02 Days	33 Days			


  
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SR-1	Computer Software: AMMS-2 Software Implementation, Anti Virus Software for PC Arcives Documents Data Center HR Software for officers HR Software for Staff.	Encloser List -XI	OTM/ DPM	HOPE	GOB	18	Actual Dates											
							Planned Dates for OTM	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24	Mar-24					
							Revision		22 Days	00 Days	01 Days	08 Days	02 Days	33 Days				
							Actual Dates											
							Planned Dates For DPM											
							Revision Dates											
							Actual Dates											
Total Value of Goods & Service						185.783												

  
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রেজাউল করিম  
অডিটর  
রেকর্ড শাখা

  
সুপার  
মোঃ ওমর ফারুক  
এস,এ,এস সুপার(রেকর্ড)

  
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এএডএও/রেকর্ড

  
এডিসিএজি (প্রশাসন)  
শাহজাহান সিরাজ  
এডিসিএজি (প্রশাসন)

  
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ডিসিএজি (সিনিয়র)  
আবুল কালাম আজাদ  
ডিসিএজি (সিনিয়র)